



Telephone Number Responsibility Release Form

Thank you for your interest in transferring your existing telephone numbers into the PATLive system. In order to complete this transfer, you will need to fill out these two sheets. Please keep in mind that it may take up to 30 days to complete this transfer once the information has been sent to Broadvox, LLC.

Your carrier must release the number in order for PATLive to take over your service. Not all carriers release numbers; we suggest asking your carrier before proceeding with this process.

1. This page should have your name and signature, authorizing the number transfer and the associated processing fee of \$15 per number.
2. The Letter of Agency page provides authorization for Broadvox, LLC to verify your ownership of the number prior to the transfer. In order to avoid fraud, carriers will deny any transfer if the information does not exactly match their records. We suggest you call your carrier to verify the information they have on record when you fill out this form. If you do not have a business name, please print your name on that line. Do not leave it blank.
3. Attach the address portion of a recent billing statement from your current provider to a copy of your Customer Service Record. This is a file obtained from the company providing your service. Some providers are merely resellers, and this Customer Service Record includes information about the company actually providing the service. Failure to provide this proof of ownership may delay or void your transfer request.

Please note that if you transfer a number to us and later cancel your PATLive service, you have 3 months to transfer the number out of PATLive. If you do not transfer the number out of our system within 3 months from the time of cancellation, we reserve the right to assign the number to another customer.

You hereby authorize PATLive to become the responsible organization for the following phone numbers:

Phone Number 1 ____ - ____ - ____	Phone Number 2 ____ - ____ - ____	Phone Number 3 ____ - ____ - ____
Phone Number 4 ____ - ____ - ____	Phone Number 5 ____ - ____ - ____	Phone Number 6 ____ - ____ - ____

Print Name

Signature

Date

PATLive Account Number (if applicable)

Letter of Agency (LOA)

Customer Information:

All information **must** appear exactly shown on the LEC or current carrier invoice. **Please attach a copy of the customer's latest invoice or bill.**

Account or Company Name

Address

Use the Service Address, not the Billing Address (unless they are the same).

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City

State

Zip Code

LEC Name

LEC Account Number

LEC PIN Required by Windstream: or last 4 digits of SSN (required by wireless providers).

LEC Main BTN: Full Port Partial Port

Customer's BTN from the LEC or current carrier.

Desired Due Date: Desired Due Time:

Please note: Broadvox cannot guarantee that the port will occur on the Desired Due Date.

Numbers To Be Ported:

(Separate with commas. For ranges, use a dash, i.e., 2163734600-2163734699, 2163734801, 2163734803, 2163734807...)

Features on the account? Y N

If Yes, please list:

This Letter of Agency ("LOA") hereby authorizes release of all customer proprietary network information ("CPNI"), as defined in 47 U.S.C. §222, to Broadvox LLC. Such CPNI shall include but not be limited to customer name and number, billing records, service records and network and equipment records for the purpose of providing telecommunications or information services. This LOA will become effective on signature date and will remain in effect unless revoked in writing prior to that date.

1. Parties acknowledge that [Your Company Name] has obtained customer proprietary network information ("CPNI") as that term is defined in 47 U.S.C. §222.
2. [Your Company Name] authorizes Broadvox to use, disclose or access such CPNI as needed for the provision of telecommunications services to [Your Company Name]'s end user customers. Such use and disclosure includes, but is not limited to, population of CNAM databases by third party providers.
3. Parties acknowledge that pursuant to 47 C.F.R. §64.2005, [Your Company Name] may use, disclose, or permit access to CPNI for the purpose of providing service without authorization from its customers.
4. [Your Company Name] agrees that it will not require Broadvox to use, disclose or access CPNI for any reason other than for the provision of telecommunications or information services, as provided in 47 C.F.R. §64.2005(a). To the extent that Broadvox's performance of this Agreement includes activities outside the scope of those permitted in 47 C.F.R. §64.2005(a), [Your Company Name] will provide Broadvox with any necessary written customer authorization for the use, disclosure or access to CPNI prior to Broadvox's performance of those activities.
5. Broadvox agrees to take all reasonable steps to protect CPNI provided to it by [Your Company Name] in compliance with 47 U.S.C. §222.

Authorized Signature Date

Print Name Print Title

All fields must be completed. Any invalid or missing information will result in delays and/or rejected orders.